

RULES FOR MEMBER EXHIBITORS 2012

1. Members living within a 30-mile radius of Cambridge are entitled to submit works. Members elected in or after 1996 and who subsequently move outside this radius will cease to be eligible to send in work for exhibition after a period of 3 years from the date of moving.

2. **Exhibits** may be drawings, paintings in any medium, prints (except computer-generated), ceramics or sculpture (but not domestic pottery). All work submitted must be original, whatever the medium. **NO** photographic reproductions or computer-generated, digital prints of original works executed in other media are acceptable.

3. **Number of Works.** Each member is entitled to submit FOUR works which have been done within the last three years[☞], and which have not been exhibited previously in the Cambridge region*. **NO FEWER THAN TWO WORKS MAY BE SENT IN.** Each picture must be framed separately. The handling fee ensures that at least one work will normally be exhibited but Society reserves the right to refuse any work deemed unsuitable for any reason. The President's decision will be final.

Only ONE work may be 'Not For Sale'.

[☞] *Artist's Original Prints are exempted from the 3 year rule and may have been exhibited elsewhere in Cambridge but not in a Drawing Society Exhibition..*

* *The Cambridge region refers to the catchment area of the Society, namely a 30-mile radius from Cambridge.*

4. The Society will retain a commission of 30% on all sales.

5. The Submission Form must be sent or the same information emailed to the Honorary Secretary <jra20@cam.ac.uk> **IN ADVANCE OF** handing-in day, to arrive no later than Friday **March 31st 2012.** **Late entries will not be accepted.**

6. **Delivery of Work.** All work must be delivered, unpacked, to the Small Hall, Guildhall on **Tuesday 10th April**, between **11.00am** and **6.00pm**. **NO WORK WILL BE ACCEPTED AFTER 6.00pm.** Cars may be left outside the side entrance in Guildhall Street while works are being delivered or collected but no longer. It is advisable to leave a notice on the windscreen indicating delivery to the Exhibition. (Unfortunately this will not guarantee exemption you from a parking fine if you are longer than 5 minutes and the attendant has not seen you).

7. **Handling Fees.** If you are posting the submission form please enclose your cheque. If you email your entries you may bring the cheque, together with your submission form, on handing-in day.

8. **Collection of unhung work:** Please come to the Large Hall in the Guildhall (via the side entrance) on Thursday 12th April, between 4pm and 6pm. You will be asked to sign for the works, which will then be returned to you.

It is regretted that shortage of space in the Small Hall makes it impossible to store works there, even until the Private View on Friday evening. All "rejects" must be collected on Thursday afternoon. If all your submitted works are selected for exhibition, we will make every effort to telephone you in order to save a wasted journey.

9. FRAMING

a) **ALL PICTURES MUST BE FRAMED** with the exception of 'deep edge' canvases i.e. canvases with minimum depth of **36mm** painted on the sides (stapled on the back, not on the sides), and wooden panels.

b) **No "glass with clips". No plastic frames will be accepted.**

c) All pictures must be **glazed** except oil paintings, acrylic on canvas or wood and egg tempera on wood.

d) Non-reflective glass will not be accepted

e) **ALL PICTURES MUST BE WELL FRAMED** and fitted with **D-RINGS** and **WIRE / CORD READY** for **HANGING**. Please note that **SCREW EYES will NOT be accepted.**

f) **Brightly coloured** mounts will not be accepted

POORLY FRAMED WORKS WILL NOT BE ACCEPTED.

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10. Size. There is NO restriction on the size of works that may be submitted. Nevertheless, members will be aware of the limitations of the space available and it would be appreciated if members did not submit more than one *very large* work per exhibition.

11. Unframed Prints. Printers are requested to mount and cover extra prints of accepted work. Each print should be clearly labelled with artist's name, printing technique, title and price on the reverse. The exact number of unframed prints indicated on the submission form must be delivered to the Guildhall **before** the Private View. Unframed prints of works that are not hanging in the exhibition may not be placed in the browser.

12. Collection of Unsold Work. Unsold work must be collected on Saturday 21st April between **5.00pm and 6.30pm**. PLEASE DO NOT COME BEFORE 5.00pm. A charge of £5 per day will be made on EACH uncollected work.

13. It is assumed that you will not object to your work being photographed for use in promoting future exhibitions; if you are concerned about this, please write to the President or Secretary.

14. Insurance. It is no longer possible for the Society to insure any works submitted. Exhibitors may wish to investigate their own separate cover (probably as an extension of an existing "All Risks" policy). While every care will be taken, the Society cannot be held responsible for accidental damage.

REMINDER: Private View Friday 13th April 5.30 – 8.00pm

If you would like more Private View Cards please contact the Secretary